

# Pou Tūhono / Hapū / Iwi Navigator – Role Description

## TŪRANGA | PRIMARY FOCUS OF THE ROLE

Delivery of education and navigation services in Te Matau-a-Māui supporting hapū /iwi / whānau Māori to access affordable housing opportunities & services offered under Ka Uruora

## KEY RELATIONSHIPS

### Internal

- Management & kaimahi in national Ka Uruora group
- Management & kaimahi in Te Matau-a-Māui PSGE partners

### External

- Banking & professional service partners
- Māori organisations & other stakeholders in Te Matau-a-Māui

## KEY RESPONSIBILITIES

Mātauranga | Knowledge & Education

## ACCOUNTABILITIES

- Management and coordination of Ka Uruora education wānanga including whānau registrations, distribution of wānanga workbooks, coordination of attendance and programme completion registers and wānanga logistics
- Lead delivery of Ka Uruora education wānanga (in person and online supported by Ka Uruora training, guidance and materials)
- Coordination and administration of Ka Uruora CRM database including implementation of data capture plans in collaboration with Ka Uruora team

Arataki | Navigator Support

- Provide one-on-one navigational support to assist iwi / hapū whānau to build financial independence & access affordable housing opportunities & services offered under the Ka Uruora programme, including;
  - Identifying key actions / goals to improve financial position (e.g. budget, spending, debt reduction, savings, increasing income);
  - Assessing best housing solution match and pathway plan to access housing solutions;

# Pou Tūhono / Hapū / Iwi

## Navigator – Role Description

	<ul style="list-style-type: none"> <li>• Support whānau access affordable rental housing opportunities offered under Ka Uruora programme</li> <li>• Support whānau access home ownership opportunities offered under Ka Uruora programme, including working with partner banks &amp; other service providers</li> <li>• Support whānau access other services &amp; benefits offered under Ka Uruora programme</li> </ul>
Whakawhānaungatanga   Communications/Engagement	<ul style="list-style-type: none"> <li>• Promote and grow critical awareness for the Ka Uruora programme in Te Matau-a-Māui,</li> <li>• Develop and build a positive presence and profile in our rohe and hapori</li> <li>• Build communications networks in Te Matau-a-Māui with our hapū partners, Māori organisations &amp; other stakeholders in Te Matau-a-Māui to support the communication / promotion of the Ka Uruora housing solutions and services</li> <li>• Support and oversee distribution of communications / promotional campaigns to increase hapū / iwi / whānau Māori participation in Ka Uruora housing solutions and services</li> </ul>
<b>ROLE REQUIREMENTS</b>	
<ul style="list-style-type: none"> <li>• Passionate about supporting iwi / hapū kaupapa and whānau</li> <li>• Want to make real and positive impacts in our hapori and rohe</li> <li>• Is values and purpose driven and loves working with whānau</li> <li>• Has strong networks across Te Matau-a-Māui hapū / iwi / hapū</li> <li>• Is excited to support innovative, affordable and quality housing solutions for Te Matau-a-Māui communities</li> <li>• Has high aspirations for Māori homeownership</li> </ul>	